

TAB

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30 DEC 1969

MEMORANDUM FOR: Deputy Director of Security (PTOS)

SUBJECT : Critical Review of Office Operations

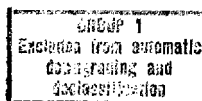
REFERENCES : A) DDS Memorandum, dated 21 November 1968,
same subject (forwarded to DD/PTOS on
6 December 1968)
B) DDS Memorandum, dated 12 February 1969,
same subject (forwarded to DD/PTOS on
19 February 1969)

1. In reply to Reference A, we submitted to the Deputy Director for Support a memorandum, dated 14 January 1969 wherein we reported the results of a critical review of our office operations. In this memorandum we advised (Paragraph 4, Tab A) that due to the establishment of a new division (OSSD) in PTOS, a detailed review of PTOS programs would be undertaken in approximately twelve months time.

2. On 20 August 1969 we submitted an up to date report on our critical review. In this memorandum we advised that a detailed review of each division of PTOS would be made in approximately six months time. (Tab B)

3. The above responses involving PTOS were taken from your memorandum, same subject. (Tab C)

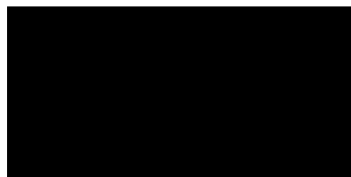
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4. It is requested that you submit a report of your critical review of your operations to this Staff on or before 6 February 1970. Any questions regarding this request may be referred to [REDACTED], extension 7160.

25X1A



25X1A

Executive Officer

SECRET

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Critical Review of Office Operations

FROM:

DD/PTOS

EXTENSION

7941

NO.

DATE

6 February 1970

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

Executive Officer, 4E-60

6 FEB 1970

[Handwritten initials]

2.

[Handwritten: O/EPD]

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

FORM 3-62

610

USE PREVIOUS EDITIONS



SECRET



CONFIDENTIAL



INTERNAL USE ONLY



UNCLASSIFIED